

NOTICE TO SHAREHOLDERS OF SUMMIT BANK LIMITED

Dear Shareholder(s)

Circulation of Annual Audited Financial Statements

The Securities and Exchange Commission of Pakistan (SECP) issued an SRO No. 470(1)/2016 dated May 31, 2016 that has allowed the companies to circulate its Annual Audited Accounts (i.e. the annual balance sheet and profit and loss account, auditor's report and director's report) to its members through CD/DVD/USB at their registered addresses.

In terms of said SRO, consent of shareholders shall be obtained in Annual General Meeting or Extra Ordinary General Meeting for transmission of Annual Audited Accounts through CD/DVD/USB instead of transmitting the said accounts in hard copies. Accordingly, approval was sought from shareholders in their Annual General Meeting held on 30 March 2017 to comply with the requirements of said SRO. The shareholders have given their consent in the aforesaid general meeting for dissemination of Annual Audited Accounts through CD/DVD/USB instead of transmitting the same in hard copies.

Accordingly, shareholders shall have an opportunity to request hard copy free of cost at their registered address after submitting a 'Standard Request Form' (available on Bank's website). While shareholders who wish to receive hard copies for all future Annual Audited Accounts shall also give their preference in writing.

Also note that in pursuance of SRO 787(1)/2014 dated September 08, 2014, the Bank will continue to provide Annual Audited Accounts through email to those shareholders who have given their consent in this regard. Any changes to such arrangement should be communicated to the Company on the Standard Request Form.

For your convenience a Standard Request Form has been made available at our website www.summitbank.com.pk – either to opt to receive future annual reports through email or in hard copies or otherwise request for hard copy of the accounts if and when needed. The scanned copy of the duly filled & signed form may be emailed to the Company Secretary at 'companysecretary@summitbank.com.pk' or the same can be submitted through post/courier to Bank's Share Registrar, M/s. THK Associates (Private) Limited, Plot No. 32-C, Jami Commercial, Street No. 2, D.H.A., Phase – VII, Karachi.

PLEASE NOTE THAT THE BANK SHALL ONLY PROVIDE HARD COPY OF AUDITED ACCOUNTS ALONG WITH NOTICE THROUGH POST/COURIER ON REQUEST TO THOSE SHAREHODLERS WHO DO NOT WISH TO RECEIVE THE SAME EITHER THROUGH EMAIL OR THROUGH CD/DVD/USB.

STANDARD REQUEST FORM
CIRCULATION OF ANNUAL ACCOUNTS [Through Email/Hard Copy]

The Company Secretary
Summit Bank Limited
Summit Tower | Head Office
Level – 11, Plot No. G-2
Block-2, Clifton
Karachi.

I/We _____ s/o, d/o, w/o _____ hereby given my/our consent to M/s. Summit Bank Limited to send me/us annual accounts alongwith the notice of Annual General Meeting through below mentioned valid email address (in case you wish to receive the same through email) / in hard copy form for year ending on December 31, 2017 and onwards at registered address provided to Bank's Share Registrar or available in their records.

Shareholder's Details	
Name of the Shareholder	
Folio No./ CDC Participant ID & A/C No.	
CNIC No.	
Passport No. (In case of Foreign Shareholder)	
Landline number of Shareholder/ Transferee	
Cell number of Shareholder/ Transferee	
Email Address of Shareholder	
[OPTION 1] Valid email address on which I wish to receive annual accounts alongwith the notice of AGM.	
Latest Registered Address of Shareholder	
[OPTION 2] Address on which I wish to receive hard copy of annual accounts alongwith the notice of AGM instead of CD/DVD/USB.	

It is stated that the above-mentioned information is correct and any change therein will be intimated in the manner provided in below mentioned note.

Signature of the Shareholder

Note:

Form filling instructions

In case of any change in above mentioned information or otherwise, scanned copy of duly filled & signed form may be send through email to companysecretary@summitbank.com.pk or in writing either to the Bank or through post/courier to the Bank's Share Registrar, M/s. THK Associates (Private) Limited, Plot No. 32-C, Jami Commercial, Street No. 2, D.H.A., Phase – VII, Karachi.

In case of physical shareholding, the same can be submitted through post/courier to the Bank's Shares Registrar, M/s. THK Associates (Private) Limited, Plot No. 32-C, Jami Commercial, Street No. 2, D.H.A., Phase – VII, Karachi.